

Complete munitions or specified targets search reports

Overview

This standard covers the competences you need to complete munitions or specified targets search reports in accordance with approved procedures and practices.

You will be required to demonstrate that you can ensure that your report meets the requirements of the audience, presenting your report in the appropriate format in accordance with approved procedures and practices.

This activity is likely to be undertaken by someone whose work role involves Weapons, Ordnance, Munitions or Explosives work activities. This includes people working as munition clearance managers and supervisors.

Performance criteria

- You must be able to:*
- P1 work safely at all times, complying with relevant health and safety, environmental and other regulations, legislation and guidelines
 - P2 use information that is complete, valid, accurate and reliable
 - P3 identify the audiences and likely uses of the report
 - P4 ensure that your report meets the requirements of the audience
 - P5 present your report in the appropriate format
 - P6 produce your report within the agreed timescale

Knowledge and understanding

- You need to know and understand:*
- K1 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures and their implications for your area of work
 - K2 the relevance of personal protective equipment (PPE)
 - K3 the actions to be taken in response to an unplanned event
 - K4 the requirements of different audiences and uses of the report
 - K5 the most appropriate format for the report
 - K6 the reason for the timescale for presenting your report
 - K7 the importance of accurate record keeping
 - K8 applicable constraints

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Scope/range

Different formats: standard forms; narrative descriptions

Different recipients: technical experts; non-technical audiences

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Suite	Explosive Substances and Articles
Keywords	different formats: standard forms; narrative descriptions; different recipients: technical experts; non-technical audiences