

## Complete pre-driving preparations

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### Overview

This standard comprises the following elements

1. Identify vehicle instruments and controls
2. Complete vehicle and safety checks
3. Complete vehicle and load documentation

This activity is likely to be undertaken by someone whose work role involves Weapons, Ordnance, Munitions or Explosives work activities. This includes people working as transport operators.

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### Performance criteria

*You must be able to:*

1 Identify vehicle instruments and controls

P1 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines

P2 identify the location of instruments and controls

P3 confirm the functions of instrumentation and controls

P4 obtain information on unfamiliar instrumentation and controls

2 Complete vehicle and safety checks

P5 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines

P6 ensure that all instruments, controls and vehicle systems are functioning correctly

P7 adjust mirrors, seat, and steering wheel for optimum control and observation

P8 verify the vehicle and load height and weight

P9 identify any new or previously reported problems with the vehicle

3 Complete vehicle and load documentation

P10 work safely at all times, complying with health and safety, environmental and other relevant regulations, legislation and guidelines

P11 identify the person responsible for officially releasing the vehicle and load

P12 ensure that the correct vehicle is identified for use

P13 complete all vehicle and load documentation

P14 ensure that insurance, road tax, vehicle plate, and other legal documents are correct

P15 identify any problems with the vehicle and load documentation and take any appropriate action

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### Knowledge and understanding

*You need to know and understand:* 1 Identify vehicle instruments and controls

- K1 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
- K2 the relevance of personal protective equipment (PPE)
- K3 the actions to be taken in response to an unplanned event
- K4 the typical instrumentation and controls found on different vehicles
- K5 where to find information on the operation of instrumentation and controls

#### 2 Complete vehicle and safety checks

- K6 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
- K7 the relevance of personal protective equipment (PPE)
- K8 the actions to be taken in response to an unplanned event
- K9 how to check instruments, controls, and vehicle systems
- K10 how to obtain information on previously-reported problems
- K11 the risks associated with 'blind spots' inside or outside the vehicle
- K12 how to recognise the indications of any problems
- K13 the procedures for reporting defects

#### 3 Complete vehicle and load documentation

- K14 the health, safety and environmental and other statutory legislation, regulations and safe working practices and procedures governing explosives and their implications for your area of work
- K15 the relevance of personal protective equipment (PPE)
- K16 the actions to be taken in response to an unplanned event
- K17 the documentation to be carried
- K18 the responsibilities of the driver for the vehicle and load

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### Scope/range

1. Instruments: gauges; warning lights; displays; audible alerts
2. Controls: accelerator; clutch; footbrake; handbrake; steering wheel; gears; indicators; lights; windscreen wipers; demisters; heating and ventilation
3. Legal, safety, and operating requirements: highway codes; transport regulations; load restrictions; alcohol limits and drug restrictions; drivers' hours
4. Routine checks: tyres; fluid levels (fuel, oil, coolant, brake, hydraulic, washer); seat belts; mirrors; windscreen and glass; wipers and washers; lights; reflectors; indicators; wheel nuts
5. Vehicle systems: ignition; electrical; lights; brakes; transmission; engine; fuel; tyres

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